



Policy Clarification 2019-02-01

Title: Additional Clarification for Allowing Due and Owing Bills from an Assisted Living Facility

Date: February 20, 2019

From: Erin Kelley, Elderly and Disabled Medical Policy Manager

Programs impacted: Elderly and Disabled Medical Programs

Previous clarification has been issued by KDHE Policy with regard to allowing past due and owing bills from an Assisted Living Facility toward an individual's monthly client obligation. The purpose of this document is to provide further clarification on the topic and does not replace the Policy Clarification issued on June 1, 2017. Policy Clarification 2017-06-01, Due and Owing Bills from an Assisted Living Facility remains in place.

When authorizing Home and Community Based Services (HCBS) it is common for assignment to the Managed Care Organization (MCO) to begin before the date HCBS is effective. However, for individuals who reside in an Assisted Living Facility, the MCO will not pay for services received prior to the date the person-centered service plan is completed. Past due and owing expenses incurred from the Assisted Living Facility prior to the completion of the person-centered service plan may be allowed to reduce the individual's monthly client obligation if the criteria outlined in PC2017-06-01 are met.

It is necessary to verify the date the person-centered service plan was completed when a request to allow past due and owing expenses from an Assisted Living Facility is received. This verification may be obtained through contact with the MCO, either by phone or encrypted email. A copy of the person-centered service plan, provided by either the Assisted Living Facility or the MCO, is also sufficient verification.

Consider the following examples.

1. Norma has been residing in an Assisted Living Facility for over a year. She had been private paying for her care but recently applied and was approved for HCBS as her resources are now within the applicable resource limit. The Assisted Living Facility has provided a statement which separates medical expenses from room and board as well as a copy of the person-centered service plan showing the date it was completed. Past due and owing medical expenses incurred at the Assisted Living Facility may be allowed to reduce Norma's monthly client obligation.
2. Robert has been residing in an Assisted Living Facility for several years. He had been private paying for his care but recently applied and was approved for HCBS. The Assisted Living Facility has provided a statement which separates medical expenses from room and board. Past due and owing medical expenses incurred at the Assisted Living Facility may be allowed to reduce Robert's client obligation once the date the person-centered service plan was completed has been verified.

Questions regarding treatment of any medical expenses may be submitted to KDHE Policy for guidance.